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- **SafetyMinute**
  - In case of evacuation, we will take the east exit and meet at the east end of the parking lot.
  - It's field season! Remote Travel and Field Safety:  
[www.alaska.edu/risksafety/download/TravPlan.pdf](http://www.alaska.edu/risksafety/download/TravPlan.pdf)  
[www.alaska.edu/risksafety/download/RemoteTravelSafetyGuide.pdf](http://www.alaska.edu/risksafety/download/RemoteTravelSafetyGuide.pdf)
- **Budget Training Sessions**
  - ☹ • Had to put these on hold due to time constraints.

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- **REMINDER Pro Rate Revenue and Service Expenditures by Fiscal Year**
  - Deposit revenue received and expense paid in a prior fiscal year for services rendered or received in the following fiscal year as deferred revenue in the appropriate general ledger account code.
  - A reversing JV is sent to OFA at the start of the fiscal year in which the services are performed to post the activity to the department's account.

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- **RechargeRateProposals**
- Haveyou submittedyours?
- Submitthem to OFAimmediately!
  
- **YearEndClosingInstructions**
- Distributedthis week.
  
- **Office of Management& Budget**
- Planning& BudgetCommitteerecommendationsavailable online– Chancellocurrently solicitingfeedback!  
<http://www.uaf.edu/finserv/omb/budget-planning/>



- FY15 Continuation Budget
  - Decision on Final FY15 distribution of "across the board" and targeted budget reductions not expected