



Financial Managers' Meeting

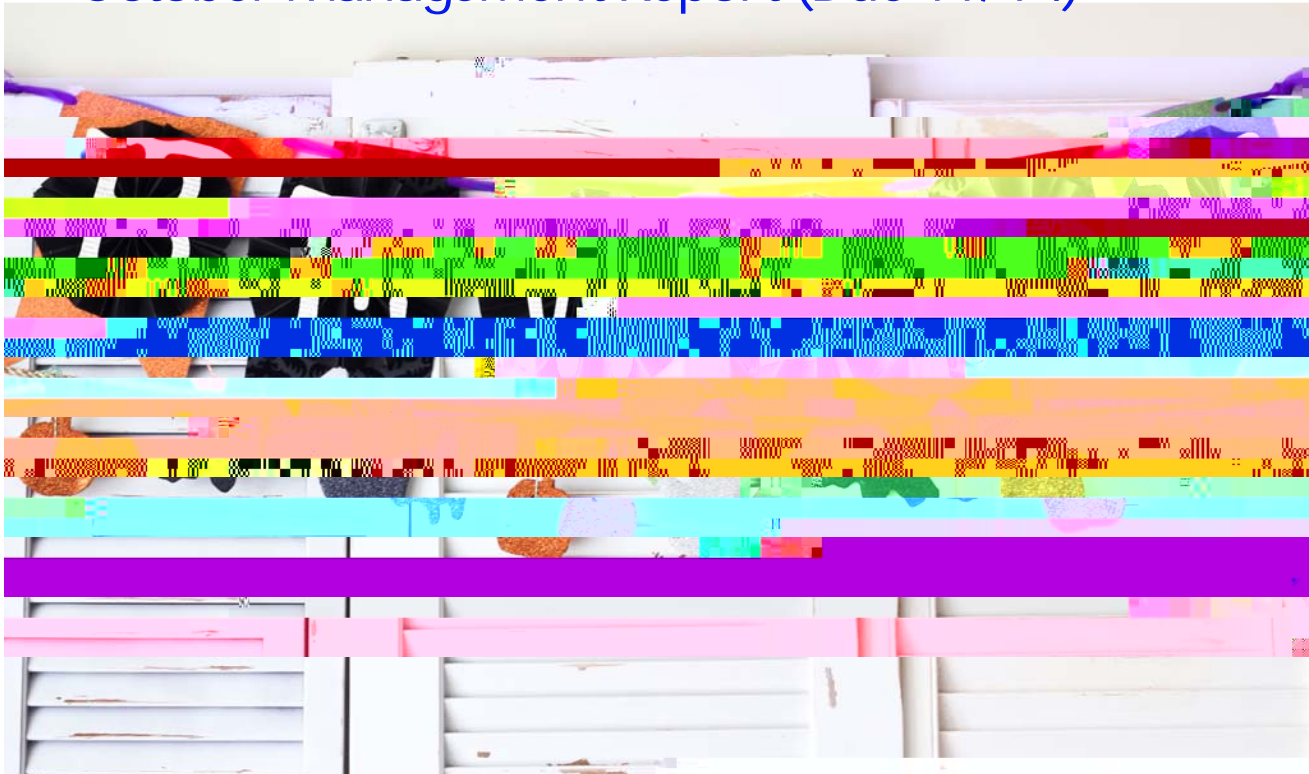
October 31, 2017

• o Û

• ‡ k



- ° VV\ yV#-U -Vu0''
 - OFA Transaction Manager Position
 - Keep funds current on exempt timesheets
 - Banner outage: November 23 through 26
 - October Management Report (Due 11/14)



- **hk-o-Vu u@ Vo**

- OMB Updates
- Travel Changes!



- u t)



- Document review prior to payment
 - Approvals and Purpose (All Documents)
 - Full Review (International and High Value)
- New Authorization Forms (PDF and DocuSign)
 - Designed to maximize review efficiency: Printed names, clear notation of self authorization, delegation of authority, and when to include additional approvals.
- Reduced Signature Requirements on Expense Reports
- Improved Guidance (Regulation and Best Practice)
- Revised Third Party Authorization

- 7 7 U U

Locations announced prior to each meeting.

- * December 05*
- January 30
- February 27
- March 27
- April 24
- May 29



All dates subject to change or cancellation