

Submit original with signatures + 1 copy + electronic copy to Faculty Senate (Box 7500). See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-/> for a complete description of the rules governing curriculum & course changes.

TRIAL COURSE OR NEW COURSE PROPOSAL
(Attach copy of syllabus)

		Faculty Contact	Cameron Carlson, cdcarlson@alaska.
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1. ACTION DESIRED (CHECK ONE):	Trial Course		New Course	XX
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2. COURSE IDENTIFICATION:	Dept	HSEM	Course #	F607	No. of Credits	3
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To be CROSS LISTED?	No	If yes, Dept:		Course #	
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	No	If yes, Dept.		Course #	
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How will the two course levels differ from each other? How will each be taught at the appropriate level?:

** Use only one Format 1 form for the stacked course (not one for each level of the course!) and attach syllabi. Stacked course applications are reviewed by the (Undergraduate) Curricular Review Committee and by the Graduate Academic and Advising Committee. Creating two different syllabi (undergraduate and graduate versions) will help emphasize the different qualities of what are supposed to be two different courses. The committees will determine: 1) whether the two versions are sufficiently different (i.e. is there undergraduate and graduate level content being offered); 2) are undergraduates being overtaxed?; 3) are graduate students being undertaxed? In this context, the committees are looking out for the interests of the students taking the course. Typically, if either committee has qualms, they both do. More info online - see URL at top of this page.*

6. FREQUENCY OF OFFERING:	Fall
	Fall, Spring, Summer (Every, or Even-numbered Years, or Odd-numbered Years) - or As Demand Warrants

7.

etc)

9. CONTACT HOURS PER WEEK:

3/15

LECTURE
hours/weeks

LAB
hours /week

PRACTICUM
hours /week

Note: # of credits are based on contact hours. 800 minutes of lecture=1 credit. 2400 minutes of lab in a science course=1 credit. 1600 minutes in non-science lab=1 credit. 2400-4800 minutes of practicum=1 credit. 2400-8000 minutes of internship=1 credit. This must match with the syllabus. See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-guidelines-for-computing/> for more information on number of credits.

OTHER HOURS (specify type)

10. COMPLETE CATALOG DESCRIPTION including dept., number, title, credits, credit distribution, cross-listings and/or stacking (50 words or less if possible):

Example of a complete description:

FISH F487 W, O Fisheries Management
3 Credits Offered Spring

Theory and practice of fisheries management, with an emphasis on strategies utilized for the management of freshwater and marine fisheries. Prerequisites: COMM F131X or COMM F141X; ENGL F111X; ENGL F211X or ENGL F213X; ENGL F414; FISH F425; or permission of instructor. Cross-listed with NRM F487. (3+0)

HSEM F607 Vulnerability and Protection

3 Credits Offered Fall

This course examines security as a discipline and responsibility. The

13. GRADING SYSTEM: Specify only one. Note: Changing the grading system for a course later on constitutes a Major Course Change - Format 2 form.

LETTER:

XX

PASS/FAIL:

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JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. Use as much space as needed to fully justify the proposed course.

This course is part of the proposed new graduate program; Master of Security and Disaster Management. As indicated in the program proposal, there is increasing demand in this program from around the country as nothing like it exists.

The program and the courses proposed add to the level of critical thinking and analysis in topics that are important to leaders and managers in Homeland Security and Emergency Management fields across the board. Vulnerability and Protection covers the assessment of vulnerability of an organization, community, business, etc and also techniques and strategies for their protection. As Human Security, (HSE) addresses security from a human basis, Vulnerability and Protection looks at organizational security. This is incre

ATTACH COMPLETE SYLLABUS (as part of this application). This list is online at:
<http://www.uaf.edu/uafgov/facultysenate/curriculum/coursedegreeprocedures/uaf-syllabusrequirements/>

The Faculty Senate curriculum committees will review the syllabus to ensure that each of the items listed below are included. If items are missing or unclear, the proposed course (or changes to it) may be denied.

SYLLABUS CHECKLIST FOR ALL UAF COURSES

During the first week of class, instructors will distribute a course syllabus. Although modifications may be made throughout the semester, this document will contain the following information (as applicable to the discipline):

1. Course information:

%o title, %o number, %o credits, %o prerequisites, %o location, %o meeting time
(make sure that contact hours are in line with credits).

2. Instructor (and if applicable, Teaching Assistant) information:

%o Name, %o office location, %o office hours, %o telephone, %o email address.

3. Course readings/materials:

%o Course textbook title, %o author, %o edition/publisher.
%o Supplementary readings (indicate whether %o required or %o recommended) and
%o any supplies required.

4. Course description:

%o Content of the course and how it fits into the broader curriculum;
%o Expected proficiencies required to undertake the course, if applicable.
%o Inclusion of catalog description is *strongly* recommended, and
%o Description in syllabus must be consistent with catalog course description.

5. %o Course Goals (general), and (see #6)

6. %o Student Learning Outcomes (more specific)

7. Instructional methods:

%o Describe the teaching techniques (eg: lecture, case study, small group discussion, private instruction, studio instruction, values clarification, games, journal writing, use of Blackboard, audio/video conferencing, etc.).

8. Course calendar:

%o A schedule of class topics and assignments must be included. Be specific _____ so that it is clear that the instructor has thought this through and will not be making it up on the fly (e.g. it is not adequate to say "lab". Instead, give each lab a title that describes its content). You may call the outline Tentative or Work in Progress to allow for modifications during the semester.

9. Course policies:

%o Specify course rules, including your policies on attendance, tardiness, class participation, make-up exams, and plagiarism/academic integrity.

10. Evaluation:

%o Specify how students will be evaluated, %o what factors will be included, %o their relative value, and %o how they will be tabulated into grades (on a curve, absolute scores, etc.) %o Publicize UAF regulations with regard to the grades of "C" and below as applicable to this course. (Not required in the syllabus, but is _____ a convenient way to publicize this.) Link to PDF summary of grading policy for "C":

<http://www.uaf>