

April 15, 2015

effective. Fall 2015 upon approval

Rationale: See [redacted]

Chancellor's / Provost's Office

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Chancellor's / Provost's Office

April 14, 2015

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April 14, 2015

Dear Mr. [Name],

Thank you for your letter of [Date].

I am sorry to hear that you are having trouble with [Issue].

I will do my best to resolve this for you as quickly as possible.

Sincerely,

[Name]

[Title]

[Company Name]

[Address]

Yours faithfully,

[Name]

[Signature]

[Name]

[Title]

[Address]

[Address]

April 14, 2015

The Graduate Academic and Administrative Services Office

GRADUATE

Graduate Academic and Administrative Services Office

Graduate Academic and Administrative Services Office

Graduate Academic and Administrative Services Office

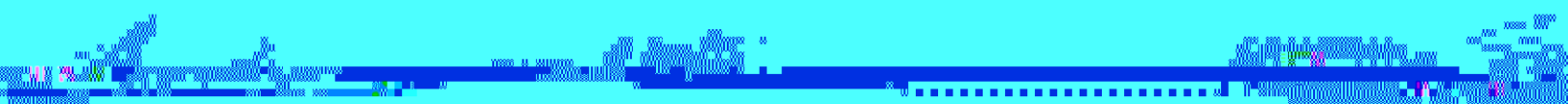
Graduate Academic and Administrative Services Office

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April 14, 2015

GRADUATE PROGRAM REQUEST

(Submitted by the Veterinary Medicine Program)

Dear Graduate Program Committee:

I am pleased to submit this request for the Graduate Program in Veterinary Medicine. The program is currently in the process of being established and will be a valuable addition to the University's offerings. The program will provide students with the opportunity to gain advanced knowledge and skills in the field of veterinary medicine, and will contribute to the University's reputation as a leader in the field.

Very truly yours,

April 14, 2015

The **College of Arts and Sciences** is pleased to announce the appointment of **Dr. [Name]** as the **[Title]** of the **[Department]**.

Dr. [Name] is a highly accomplished scholar and educator with a Ph.D. in [Field] from [University]. He/She has spent the last [Number] years at [Previous Institution], where he/she served as [Title] and was instrumental in the development of [Program/Initiative]. Dr. [Name] has published numerous articles in [Field] and has co-authored the book [Book Title]. He/She is also a frequent speaker at national and international conferences and has mentored many graduate students.

Dr. [Name] will be joining the [Department] at [College of Arts and Sciences] in [Month, Year]. He/She will be responsible for [Responsibilities]. We are excited to have Dr. [Name] join our faculty and believe he/she will make a significant contribution to our department and the college. Dr. [Name] will be reporting to [Supervisor].

Dr. [Name] can be reached at [Phone Number] or [Email Address].

APPROVED: [Signature] [Title]

DISAPPROVED: [Signature] [Title]

APPROVED: [Signature] [Title]

DISAPPROVED: [Signature] [Title]

APPROVED: [Signature] [Title]

DISAPPROVED: [Signature] [Title]

APPROVED: [Signature] [Title]

DISAPPROVED: [Signature] [Title]

APPROVED: [Signature] [Title]