

Submit original with signatures + 1 copy + electronic copy to Faculty Senate (Box 7500).  
See <http://www.usf.edu/usfgov/faculty-senate/curriculum/course-degree-procedures/> for a

complete description of the rules governing curriculum & course changes.

**TRIAL COURSE OR NEW COURSE PROPOSAL**

**SUBMITTED BY:**

Department	Justice	College/School	CLA
Prepared	J. Robert Duke	Phone	474-6501

10. COMPLETE CATALOG DESCRIPTION including dept., number, title, credits, credit distribution, cross-listings and/or stacking (50 words or less if possible):

Listing E408 Research Project

**18. ESTIMATED IMPACT**

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

The course will be instructed as part of Dr. Duke's (Summer Sessions) or Dr. Jarrett's (Fall/Spring) normal workload and will not have any budget ramifications. Because the course will be offered as part of the Justice Department's normal instructional load it will not require more facilities/space than ordinarily required for the delivery of the Justice curriculum.

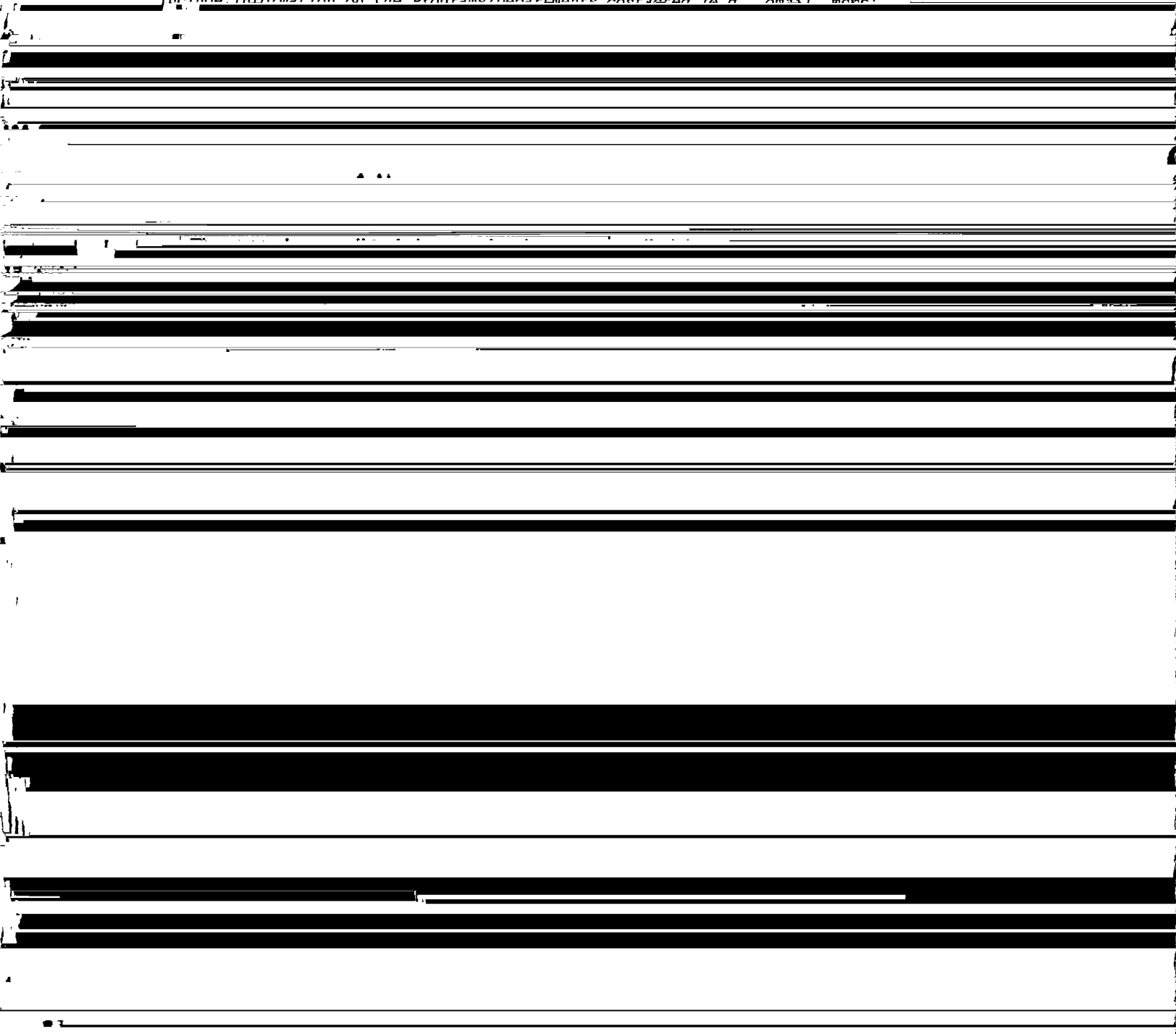
**19. LIBRARY COLLECTIONS**

Have you contacted the library collection development officer (kljensen@alaska.edu, 474-6695) with regard to the adequacy of library/media collections, equipment, and services available for the proposed course? If so, give date of contact and resolution. If not, explain why not.

No	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	Sufficient journals and books on dispute resolution and restorative justice are present in our collection.
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**20. IMPACTS ON PROGRAMS/DEPTS**

What programs/departments will be affected by this proposed action?  
Include information on the Programs/Departments contacted (e.g. email, phone)



APPROVALS: *Add additional signature lines as needed.*



DocuSigned by:



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**Course Syllabus**

**Course Title:** Research Project (JUSTICE 498)  
**Course Location:** *[BlackBoard]* **Course Session:** *[Semester: Spring]* **Time:** *[N/A]*  
**Instructor Name & Contact Information:**  
J. Robert Duke, Assistant Professor  
Office located at 502C Gruening  
Office Hours: *[To be determined (TBD)]*  
Office Phone: 474-6501  
[jrduke@alaska.edu](mailto:jrduke@alaska.edu)

**Course Reading Materials:**  
All reading material will be provided by the instructor.

**Essential Equipment and Facilities**

- A. Students must have the ability to access both the UAF website and the Blackboard portal to their class site. It is recommended that either Windows Explorer or Mozilla Fire Fox be used as their internet browser. Both are available as free downloads.

**B. Class specific requirements: None**

- I. To ensure that students leave the program with appropriate communication skills;
- II. To integrate learning from the major requirements;

- III. Guide the students through a project relevant to their educational goals;
- IV. Provide a basis for evaluating student performance in the program and

- V. Be a suitable means of assessing the major requirements

**Student Learning Outcomes:**

By the end of the course, the student should be able to . . .

- 1. Use a research library and correspond with a research librarian;
- 2. Use online databases (e.g. JSTOR, ABA/INFORM, BASE, Rasmussen Online Library, etc.);
- 3. Find a suitable question and topic of interest to the justice management or social sciences;

- Black Board Collaborate Session to discuss research databases: overview of the online resources

available; and writing the thesis or problem statement.

- List of articles/books due.

### III. Segment 3: Developing the Argument

- Lecture: The literature introduction
- Discussion Board: Reflective essay on the different ways to convert your data into evidence; group assistance with identifying appropriate arguments for/against your thesis statement.

Black Board Collaborate Session to introduce the method of discovery advocated by the

professor.

- Annotated Bibliography Due.

### IV. Segment 4: Surveying the Literature

- Lecture: The literature review: Part I: the Argument of Discovery.
- Discussion Board: Reflective essay: How do you organize and use logic to determine the various categories or arguments there are related to your thesis or problem statement? Group assistance

with identifying appropriate arguments for/against your thesis statement



- Discussion Board: Reflection Essay: What did you find most challenging? What would you do differently?

- ~~Discussion Board Collaborative Sessions (1 each week of the semester) to defend your work. Each~~

7.00

student presents Thesis, Method, Findings: 30 minutes.

- Final Paper Due.

Semester Ends: TBD

### **COURSE POLICIES**

I trust that you are familiar with the expected conduct of being a university student, with the honor code for students, and the understanding that plagiarism is not tolerated. While you can certainly collaborate with others, you are to maintain academic integrity of turning in your own original work.

another student. Plagiarism includes use of another author's words or arguments without attribution. Collusion includes unauthorized collaboration with another person in preparing written work for

fulfillment of any course requirement. Scholastic dishonesty is punishable by removal from the course and a grade of "F." For more information go to Student Code of Conduct. ([http://www.uaf.edu/catalog/catalog\\_08-09/academics/regs3.html#Student\\_Conduct](http://www.uaf.edu/catalog/catalog_08-09/academics/regs3.html#Student_Conduct))

### HOW TO SUBMIT ASSIGNMENTS

You will submit assignments within Blackboard via the Discussion board, and Assignment links.

### HOW TO CHECK YOUR GRADE

Check your grade by clicking on the 'My Grades' link in the left side menu of the Blackboard course

shell. A green icon indicates that the assignment has not been graded. Please read all instructor feedback provided on graded assignments.

**Successful Timely Completion of this Course Starting and establishing your progress through this course**

early can help to encourage your successful completion of the course. Toward this end, this course adheres to the following UAF eLearning & Distance Education procedures:

The first contact assignment is due one week after the first day of instruction. Failure to submit this assignment within the first two weeks of the course could result in withdrawal from the course.

The first content assignment is due one week after the first day of instruction. Failure to submit this assignment within the first two weeks of the course could result in withdrawal from the course.

readings and videos will make up the bulk of the online portion of the class. Depending on the subject chose by the student, additional resource materials may also be made available.

**Student Performance Requirements:**

**Students are expected to:**

1. Be present on-line as appropriate;
2. Actively participate;
3. Complete all reading assignments;
4. Complete all other assignments in a timely manner.

**Attendance:**

Students are expected to attend the online sessions. Grading based upon attendance and participation with the instructor when called upon to outline research progress.

**Course Grading:**

This course is designed with eight segments (beginning with one completed segment) and a final exam.

C—70-79%

D—55-69%

F—less than 55%

A C- grade is the minimum grade that baccalaureate students may receive for courses to count toward the major or minor degree requirements, or as a prerequisite for another course.

Writing Rubric:

33.33% each	Excellent	Good	Satisfactory	Unacceptable
<b>Organization</b>	90-100%	80-89%	60-79%	Less than 59%
<input type="checkbox"/> Introduction and closing	<input type="checkbox"/> Clear thesis and argument supported	<input type="checkbox"/> Clear topic covered in	<input type="checkbox"/> Intro and closing present	<input type="checkbox"/> Disorganized

**Writing Criteria for Papers**

Correct grammar

Concise and logical writing style

Intro – body – conclusion format

At least three credible references that are not simply internet sites

Use the APA citation style for references

I encourage you to visit the University Writing Center to gain help with the writing of your final paper. Also, the Writing Center is also there to help you prepare proper APA references. Take full advantage of the Writing Center.

**Writing Center Location and Hours:**

801 Gruening, 474-5314

**Regular Fall/Spring Semester Hours:**

10:00 a.m. – 4:00 p.m. Monday – Thursday

...and schedules, provides information about

lessons and student records, assists with the examination process (no exam in this course), and answers general questions. Our Academic Advisor can help students communicate with instructors, locate helpful resources, and maximize their learning experience.

**Email:**

[trio.sss@alaska.edu](mailto:trio.sss@alaska.edu)

**Campus:**

UAF Main Campus

**Office:**

514 GRUE

**Website:**

<http://www.uaf.edu/OIT/>

**Students with Disabilities –**

Please note Disability Services provide a variety of services to ensure equal access for all students. Interpreting services, educational assistance, note taking, and exam accommodations for students are the most frequently provided accommodations. The staff of Disability Services works with faculty and students in arranging appropriate services in the classroom. Questions should be directed to the Director of Disability Services at (907)474-5655.

Whitaker Building, Room 208

**Phone:** (907) 474-5655

**TTY:** (907) 474-1827

F (907) 474-5655