

D. Schedule November and December Meetings

The November and December meetings were set for Friday, November 6 at 10:00 a.m. and Wednesday, December 2 at 11:00 a.m. Both meetings will be in the Chancellor's Conference Room. The early scheduling of the Coordinating Committee meetings will assist governance in promptly responding to issues.

IV GOVERNANCE REPORTS

A. ASUAF - J. Richardson

ASUAF scheduled candidate forums on October 13, 14, and 15; as well as coordinated a voter registration drive. There was a special election last spring for an all-sports pass, which failed. The issue has come up again via a petition and there will be a special election this November. The best case scenario is that the Regents will address this issue at the February meeting and the all-sport pass would not be effective until next fall. There is a Northwest Student Leadership Conference on November 13, 14, and 15, which Jean Richardson will be attending, along with three senators and two other students. Jean Richardson and a couple senators will be attending the November Board of Regents meeting in Anchorage.

B. Faculty Senate - R. Gatterdam

The major area of concern for the Senate this fall has been the union/Senate relations and personnel procedures. An issue of concern for students may be TVC offering classes outside their discipline. Diploma size may also be an issue, but hopefully not. The associate diplomas would be smaller than those for the bachelor's degree. Ron alerted students of a revision to the grade appeals policy from the Board of Regents' office.

C. Staff Council - S. Christensen

Staff Council is preparing for a retreat with President Hamilton on November 5 in Anchorage. Issues will include consistency in holiday closure, pay and personnel whereas staff are being asked to take on the duties of others but there job description does not reflect the additional duties. Campus safety both at the major MAUs and the rural sites will also be an issue.

Sue Wilken recommended more staff training, in areas such as PPA training and software training, etc. A recommendation was made to look into the training offered by Career Tracks with a possible group discount for University employees. Shannon Christensen stated that over the past three years, the Staff Training Committee has worked very hard to put forth a comprehensive training program for supervisors. Also, Carolyn Chapman will be traveling to some rural sites and provide the rural staff with training. The Training Committee is also looking at some skills based training with the Electronic Learning Center through the Gartner Group. Personnel will be handling the PPA training.

V ANNOUNCEMENTS - none

VI The meeting was adjourned at 11:00 a.m.

A tape of this Governance Coordinating Committee meeting is available in the Governance Office, 312 Signers' Hall if anyone wishes to listen to the complete tape.

Submitted by Kathy Mosca, Governance Coordinating Committee secretary.

ATTACHMENT 44/2
UAF GOVERNANCE COORDINATING COMMITTEE #44
NOVEMBER 6, 1998

Michelle Combellick will be out of town and submitted the following report.

HEALTH ISSUES REPORT

The Committee met on October 13 to discuss the request by staff to extend UAF LIFE hours to include weekends. As this request was made by the Staff Council, the Health Issues Committee (HIC) voted in favor of formally putting this request to Randy Pitney, Interim Director of Athletics and Recreation. An e-mail was sent to Randy Pitney and a response from Athletics and Recreation Department was received. The department responded that it cannot commit to this request due to financial constraints at this time. It became clear that future requests must include how the department and the SRC will benefit from the request in terms of firm dollars and participant numbers.

The committee is working on several ideas that will hopefully provide incentives to UAF employees who have an SRC pass, or currently have a UAF LIFE pass. A short list for review follows--please keep in mind that these are "works in progress."

1. Individual (participant) tracking system of workouts for those using the facility to include all faculty and staff. It will be the exerciser's responsibility to track their individual workouts. A pre-established point system will be set up prior to the new semester. If, at the end of the semester, the goals of established points are met, the participant will receive a T-shirt. For those who did not meet the goal, but gave an honest effort, perhaps something like a "certificate of effort" could be presented. These details will be worked out prior to implementation.

2. Long term goal is to establish incentives into our current health care plan Blue Cross of Alaska and Washington for participants involved to better their health through an exercise program. The committee feels strongly that finding positive ways to provide faculty and staff incentives to exercise is one of its primary functions and goals.

ATTACHMENT 44/3
 UAF GOVERNANCE COORDINATING COMMITTEE #44
 NOVEMBER 6, 1998

UNIVERSITY OF ALASKA FAIRBANKS - Fairbanks Campus
 ACADEMIC CALENDAR 1999-2000

FALL SEMESTER-1999

Registration for the 1999 fall semester begins Mon., Apr. 5, 1999
 Fee payment begins Thurs., July 1
 Application for admission deadline for fall semester Mon., Aug. 2
 Orientation for new students Sun.-Wed., Aug. 29-Sept. 1
 Residence halls open, 9 am Sun., Aug. 29
 Financial aid disbursement begins Mon., Aug. 30
 First day of instruction Thurs., Sept 2
 Late registration begins Thurs., Sept 2
 Labor Day (no classes) Mon., Sept. 6
 Late registration and fee payment end Fri., Sept. 10
 Last day for 100% refund of tuition and materials fees Fri., Sept. 10
 Last day for student-initiated and faculty-initiated drops (course does not appear on academic record) Fri., Sept. 17
 Last day for 50% refund of tuition (only) Fri., Sept. 17
 Low grade reports for freshmen due not later than Fri., Oct. 8
 Last day to apply for 1999 fall graduation Fri., Oct. 15
 Last day for student-initiated and faculty-initiated withdrawals (W grade given for course) Fri., Oct. 29
 Registration and fee payment for the 2000 spring semester begin Mon., Nov. 8
 Thanksgiving holidays (no classes) Thurs.-Sun., Nov. 25-28
 Last day of instruction Mon., Dec. 13

Final examinations [[Tues.-Fri., Dec. 14-17]] WED.-SAT., DEC. 15-18
 Residence halls close, noon [[Sat., Dec. 18]] Sun., Dec. 19
 Grades due to the Registrar's Office Tues., Dec. 21
 Campus closed 5 p.m., Fri., Dec. 24, 1999 - 8 a.m., Mon., Jan 3, 2000

SPRING SEMESTER-2000

Application for admission deadline for spring semester Wed., Dec.
1, 1999

Orientation for new students Mon.-Tues., Jan. 10-11, 2000

THE FUNDAMENTAL OBLIGATION OF THE COORDINATING COMMITTEE, ONE ASSOCIATED WITH THE REASON FOR ITS CREATION, IS TO ASSURE TIMELY CONSIDERATION OF AN ISSUE BY EACH GOVERNANCE BODY AND FINAL ACTION ON THE ISSUE: IT ACTS AS MONITOR OF PROGRESS AND GUARANTOR OF COMPLETION.

TO FURTHER AID THE COORDINATING COMMITTEE IN CARRYING OUT ITS OBLIGATIONS, IT ALSO SUPPORTS THE EXISTENCE OF CERTAIN STANDING COMMITTEES CONCERNED WITH CAMPUS-WIDE ACTIVITIES (SUCH AS THE HEALTH ISSUES COMMITTEE) AND RECEIVES REPORTS FROM OTHER COMMITTEES OUTSIDE ITS CONTROL WHO ARE ALSO CONCERNED WITH CAMPUS-WIDE ISSUES (SUCH AS THE POLICE ADVISORY BOARD).

THE COORDINATING COMMITTEE ALSO CREATES AD HOC COMMITTEES AS NEEDED TO ADDRESS PARTICULAR ISSUES NOT UNDER THE PURVIEW OF AN EXISTING COMMITTEE. THE PROCEDURES DETAILED HEREIN DEFINE THE STRUCTURE AND WORKING OF THE UAF GOVERNANCE COORDINATING COMMITTEE.

ARTICLE I Name

Sect. 1. The name of this organization shall be the UAF Governance Coordinating Committee

ARTICLE II Purposes, Responsibilities, and Authority

Sect. 1 The purposes of the UAF Governance Coordinating Committee are:

- A. The body will exist for the express purpose of coordinating unified action from the individual governance bodies and ((to establish conference committees)) to address issues of common concern.
- B. Provide a mechanism of communication between the governance bodies.
- C. ((Set up)) WORK WITH ((conference)) STANDING committees to consider issues affecting multiple constituencies. The committees will report to the UAF Governance Coordinating Committee ((and their respective governance bodies)).
- D. Appoint members to ((permanent)) STANDING committees AS NEEDED, ensuring that there is representation from each of the governance constituencies((,)). ((e))Exceptions TO COMMITTEE COMPOSITION will be made when agreed upon by all constituencies.
- E. CREATE AND APPOINT AD HOC COMMITTEES AS NEEDED.
- ((E))F. The body coordinates recommendations from the STANDING AND AD HOC committees.
- ((F))G. The body will ((recommend)) COORDINATE THE REVIEW AND ACCEPTANCE OF the academ-62(thxA dITTEN[(AS)-31()u)-46()]W46(committ

ARTICLE V Committees

Sect. ((1))2 The ((conference)) STANDING committees of the UAF Governance Coordinating Committee shall include:

((Academic Computer Users Committee))
Intercollegiate Athletics Committee
((Chancellor's Advisory Committee on Public Safety, Transportation and Parking))
Rural Affairs Committee
UAF Grievance Council
Health Issues

- Sect. ((2))1 A. ((Conference)) STANDING committees shall have at least one representative from each of the governance constituencies, exception will be made when agreed upon by all constituencies.
- B. Terms of all ((conference)) committee members will be one year for students and two years for faculty and staff.
- C. Committee chairs will be elected from and by the respective committees.
- D. Committee chairs shall forward committee business to the UAF Governance Coordinating Committee for disposition, EXCEPT WHEN LIMITED BY UNIVERSITY OF ALASKA REGULATIONS.
- E. Policy items from the ((conference)) STANDING committees must be forwarded to the individual governance bodies for action.
- F. In addition to the committees' specific charges, the primary responsibility of the committees are formulation and oversight of university-wide policies under the purview of each committee.
- G. Committees will meet ((at least monthly)) AS NEEDED during the academic year TO FULFILL THEIR DUTIES.
- H. The chairs of the ((conference)) STANDING committees will report recommendations at the monthly UAF Governance Coordinating Committee meetings.

Sect. 3 ((Conference)) STANDING Committees Charges

((A. Academic Computer Users Committee

The charge of the Computer Users Committee shall be to:

1. review and assess the academic computing needs of the University of Alaska Fairbanks.
2. plan towards improving the academic computer capabilities at the University of Alaska Fairbanks.))

((B. Chancellor's Advisory Committee on Public Safety, Transportation and Parking

The charge of the Chancellor's Advisory Committee on Public Safety, Transportation and Parking shall be to:

1. review and make policy recommendations to the Chancellor and UAF Governance Coordinating Committee regarding campus safety, security, and the transportation system at UAF.
2. serve as an appeal board, deciding appeals regarding motor vehicle citations and privileges.))

((C))A. Intercollegiate Athletics Committee

The charge of the Intercollegiate Athletic Committee shall be to:

1. exercise oversight of the direction of the Intercollegiate Athletics Program.
2. investigate compliance with NCAA and conference regulations.
3. participate in the evaluation of intercollegiate programs

The charge of the Rural Affairs committee shall be to:

1. oversee the general welfare of the UAF community not residing on the Fairbanks campus.
2. monitor all activities affecting compliance with the Rural College mission statement of the University of Alaska Fairbanks.

((E))C. UAF Grievance Council

The UAF Grievance Council will administer grievance procedures and make recommendations in compliance with Board of Regents grievance policy and University regulations.

((F))D. Health Issues Committee

The charge of the Health Issues committee shall be to:

1. address health issues which affect the work environment.
2. coordinate efforts with the Health Center, Fire Department, Risk Management, and ((Public Safety)) UAF POLICE to find solutions to health issues.

Sect. 3 Ad Hoc Committees to find solutions to health issues.

Sect. 3 Ad Hoc Committees may be established as demand warrants.

SECT. 4 THE GOVERNANCE COORDINATING COMMITTEE WILL RECEIVE REPORTS FROM OTHER COMMITTEES OUTSIDE ITS CONTROL WHO ARE ALSO CONCERNED WITH CAMPUS ISSUES. EXAMPLES INCLUDE: POLICE ADVISORY BOARD, TECHNOLOGY BOARD, ONE-CARD COMMITTEE, AND ANY OTHER COMMITTEE DEEMED RELEVANT TO FACULTY, STAFF, AND STUDENTS.

ARTICLE VI Meetings

Sect. 1 The UAF Governance Coordinating Committee will hold monthly meetings during the academic year.

ARTICLE VII Quorum

Sect. 1 A quorum will constitute at least one member from each of the governing bodies.

ARTICLE VIII Parliamentary Authority

Sect. 1 The parliamentary authority shall be the latest edition of Robert's Rules of Order.

ARTICLE IX Amendments

Sect. 1 Amendments to the Procedures require a two-thirds vote from each of the three governing bodies.

Sect. 2 Amendments to the Procedures shall be forwarded to the Chancellor's office for approval.

ATTACHMENT 44/5
UAF GOVERNANCE COORDINATING COMMITTEE #44
NOVEMBER 6, 1998

The following committees have vacancies:
Governance Coordinating Committee:
Health Issues - faculty and student vacancies
Intercollegiate Athletics - student vacancies
Faculty Senate:
Curricular Affairs - one student vacancy

