

## Curricular Affairs Committee

### Draft Meeting Minutes for 22 October 2012

Voting members present: Rainer Newberry (Chair); Retchenda George-Bettisworth (audio); Karen Gustafson; Cindy Hardy; Sarah Hardy; David Henry; Todd Radenbaugh (audio).

Voting members absent: Ken Abramowicz; Diane McEachern.

Non-voting members present: Doug Goering (audio); Carol Gering; Libby Eddy. The minutes for October 8 were approved with a

present via audio conference.

2. Suggested change to Syllabus policy....(from Curricular Review Committee):  
"If the course includes project(s) which count for more than 20% of the grade, include general project description(s) and evaluation methods (e.g., rubric). This would be added to section #10 (see last page of agenda).

Rainer will modify the syllabus requirement list at #10 – Evaluation, with the proposed statement (above) for the next CAC meeting. There was general support for the addition.

### 3. GERC-related issues

- a. J Rosenberg call in at ~ 9:15 for brief report
- b. new GERC business as required (?)

If you are required

Sine Anahita, professor of sociology, and Kristi Giddings, associate athletic director,

Excerpt from Syllabus requirements...

9. Course policies:  
10. Evaluation:  
applicable to this course. (Not required in the syllabus, but may be a convenient way to

Everyone REALLY REALLY screaming and shouting...followed by adjournment close to 10:30 am.