

**Curricular Affairs Committee**  
**Meeting Minutes for Monday, October 31, 2016**  
1-2 pm, eLearning Conference Room

Members Present: Ken Abramowicz; Ana Aguilar-Islas; Casey Byrne; Mike Earnest for Holly Sherouse; Alex Fitts; Cindy Hardy; Eileen Harney, Co-Chair; Jayne Harvie; Bobbi Jenson for Ginny Kinne; Lisa Lunn; Rainer Newberry; Dejan Raskovic; Kate Quick.

Members Absent: Jennie Carroll; Bradley Moran; Caty Oehring

Guest: Laura McCollough, Dean of Students

1. Approval/Amendment of Agenda

The agenda was amended to include a discussion with Dean of Students Laura McCollough about a draft academic misconduct policy.

Discussion with Laura M.:

- a. Program deletion and suspension policy
  - i. FAC and CAC Discussion
  - ii. AdComm Discussion

Since the last CAC meeting, Eileen has spoken with two members of the Faculty Affairs Committee, and discussed the policy with the Administrative Committee. The attached draft reflects suggested changes from those meetings. She summarized those suggestions.

She has also heard concerns about what happens to a department and its affected faculty when a program is discontinued. How in-depth should this review document go? It was pointed out that the consequences of these decisions are not part of the review process itself. The committee discussed the idea of an appeals process and what that would involve. Rainer suggested making explicit the other possible options that are available as outcomes of the process, e.g., program consolidations, and modifications of programs. The most common outcome is to continue programs with recommended changes, Alex noted.

A new bullet point under section 1. was suggested and accepted by the committee: "modify program through consolidation or other reorganization." It would be inserted after "Continue program but improve other specific areas or" and before "suspend admission to program or." [See the attachment at the end of this document.]

Program suspension was discussed briefly, and its role in future program deletions.

A timeframe or limit was discussed for program reorganizations. The committee added a new item 3.c.: "Program restructuring. An action plan required by end of the next full academic semester." (The current 3.c. would become 3.d.) [See the attachment at the end of this document.]

Other possible wording additions were discussed that had to do with requesting fairness and collaboration in the process; the centrality of a program to the mission of the university; and teaching course subject matter even if a major is disbanded. Alex noted that the program review criteria are contained in the BOR policy. A resolution was also suggested.

Orion Lawlor's concerns were discussed, about the president's role in the review process and how open he can be in talking about it at that point in the review process. (Reference last sentence in item #1 of the document.)

It was decided to put this forward to the Faculty Senate as a discussion item for feedback, again; and then have a motion to vote on in December.

Due to time constraints, the meeting was adjourned at this point and the following items will carry over to the next meeting on November 14.

- b. Athletics Motion
4. New Business
  - a. Ad Hoc Committee Formation
  - b. Meetings in November and December
  - c. Student Code of Conduct (Update?)
  - d. Possible modifications to undergraduate petition form (Rainer and Holly)

**SUGGESTED REVISIONS TO PROGRAM REVIEW -**