

Faculty Development, Assessment and Improvement Committee  
Minutes 11-13-17  
Submitted by Karen Jensen

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Joy mentioned that she shared with Provost Henrichs an idea of proposing to Carol at E-Learning, when someone leaves that department they might consider hiring an academic to replace them, who would also serve in the role of the Office of Faculty Development. That would be a potential future plan though, not happening currently.

Steve clarified that the current proposal by the Provost is a ¼ time, 2 course buyout per semester, with an extra month of salary in the summer in order to prepare for fall orientation. Joy indicated that it's crucial to have this person in place by January to do spring orientation. She also said that she would be in town next summer and can be a resource for the new person with regard to summer activities in planning for fall orientation.

Joy discussed the Faculty Learning Communities, in which faculty could pick a topic and coordinated events, with \$3000, \$1500 for the person, and \$1500 for materials. Funding was not provided last year for these activities. Sarah S discussed the FLC she coordinated called "Communication across the curriculum," and said that all the FLCs resulted in changes and projects. Joy has a file on these FLCs and their reports.

Sarah S discussed her opinion that overseeing mentoring is too much for this position and that this responsibility should be in the Provost's office. Joy said that it was hard to keep track of mentors and mentees, and ensure that those relationships continued. Kim stated that in her work in private industry, she found that it was really up to the mentees to find suitable mentors, and suggested that the focus of the FD coordinator should be on training the mentees with the skills they need to find suitable mentors who are willing to help them. Joy indicated there was a lot of variability in the success of the mentoring program, with much of that depending on the value the Deans placed on it and the faculty they assigned to be mentors.

Steve said that he will keep the group apprised of the progress of the search committee.

V. Stanley indicated the committee will not meet in December unless there is need expressed by members.

VI. Meeting adjourned at 12:03pm.