

**UAF Faculty Development, Assessment and Improvement Committee  
Meeting Minutes for March 26, 2013**

I. Franz Meyer called the meeting to order at 11:09 am.

II. Roll call:

Present: Izetta Chambers, Cindy Fabbri, David Fazzino, Andrea Ferrante, Kelly Houlton,  
Eric Madsen, Franz Meyer, Joy Morrison

Excused: Stephen Brown, Mike Castellini,

Absent: Trina Mamoon, Amy Vinlove

III. Report from Joy

Joy informed us that

Linda Hapsmith of the Academic Advising Center has 50 one-way railroad tickets for faculty advisors to travel to the regional advising conference being held in Anchorage in late April/early May. Linda will also be awarding \$750 travel grants for 25 faculty advisors.

#### IV. Progress on analysis of electronic student evaluation options for UAF

Eric and Franz met with Faculty Senate leadership to discuss our next steps and have outlined a two-step process of a short summary report and a longer full report. The preliminary summary written by the core group that has attended almost all of the vendor demonstrations describing our approach and evaluation criteria and outlining the content for the full report has been presented to the Administrative Committee and was well received. It will be presented to Faculty Senate for their feedback at their April meeting. The full report will be written in April after the core group can meet to discuss items to ensure that the report will reflect the views of the whole core. The final report will be sent to FDAI committee members when it is finished. The core group consists of Franz, Eric, Andrea, and Kelly, as well as Sally Skrip (Provost's Office), Mike Koskey (ANSRD),

VI. Upcoming events:

Faculty Senate Meeting: Monday, April 1, 2013 from 1:00 – 3:00 pm in Wood Center