



## INFORMATION

### 8. 10:10 - 10:20 GOVERNANCE REPORTS

A. Paul Layer, President Faculty Senate, Faculty Senate

B. ASUAF – Joseph Blanchard, Web link access to ASUAF Resolution: A Demand for Recognition of Student Concerns, Sponsored by Patrick Frymark, ASUAF Senate  
[http://asuaf.org/modules/Student\\_Government/stugov/leg\\_disp\\_new.cgi?leg\\_id=691](http://asuaf.org/modules/Student_Government/stugov/leg_disp_new.cgi?leg_id=691)

### 9. 10:20-10:40COMMITTEE REPORTS

A. Staff Affairs, Liam Forbes, web link to March 27 committee report,  
<http://www.uaf.edu/uafgov/staff/staffcom/affairs/>

B. Rural Affairs, Barbara Oleson, Attachment #1

C. Elections, Membership and Rules, Leah Swasey, Attachment #2

D. UAF Advocacy, Cheryl Conner and Joe Hayes

E. Staff Appreciation Day event report, Lynette Washington  
Attachment #3 and

Time lines to submit nominee materials, Attachment #s4-5:

- Outstanding Staff Council Achievement Award
- Chancellor's Recognition Award

Handout – Sign-up sheet to sell raffle tickets



2. Motion to Approve Agenda – MOTION was made by David to approve the agenda. Motion seconded by Tamara. Motion carried with no abstentions.
3. Unfinished Business: Committee Goals
  - A. Go-to-List/Reference List Update – Barb reported that she was to have met with Dorene, Chris, and Pam on Tuesday, but since she was out sick she will need to reschedule this meeting.
  - B. Improving Training Opportunities Update – Barb reported she met with Maya Salganek, Susan Miller, and Pam Twitchell on March 24 after the regular Staff Council face-to-face meeting. It was a good meeting. Susan Miller is working on developing a poster that will go out to all the rural campuses that identifies what services that UAF HR can offer rural staff at a distance. Susan is tied up with other things until April 14<sup>th</sup>, but will start on the poster directly after that date.
  - C. Additional Ideas for Improving Communication – Barb mentioned that this issue will be further discussed under “Other” when we give Debbie Carter a chance to introduce herself and tell us about her new job at Statewide. It was mentioned that CRCD is lucky to have the CRCD listserv, whereas on the UAF campus information is coming at them from several different directions. Tamara stated she utilizes “Instant Messaging” with Kuskokwim Campus. Barb will check to see what rural sites are using ‘Instant Messaging.’”
4. Margaret “Peggy” Wood Staff Recognition Award Update – Katrina reported that she got some additional information from Scott Culbertson (past Chair of Rural Affairs Committee) on award. Award information has been sent out on CRCD listserv twice. Katrina also sent Pete and Bernice information so that issue can be brought up with CRCD Directors.
5. Staff Council Alternates for Pam & Barb – Barb reported that she has not had time to find an alternate and wondered if anyone remembered an idea that was presented at a previous meeting for finding alternates. No one remembered, so Barb will continue work to find at least one alternate that both Pam and Barb could share.
6. Furniture for Rural Campuses Update – David reported that there is not much surplus furniture. Cost of shipping and reassembling furniture needs to be considered. Right now, discussion is favoring coming up with a rural campus furniture replacement plan. Nothing has been finalized yet. Discussion moved to whether or not the rural campuses were on a schedule/calendar for maintenance review. Facilities Services does not have funding to support rural maintenance. There are lots of issues, as well as politics involved. This issue has been brought forward to UAF administration.
7. Other – Debbie Carter was present and gave a brief description on her new job duties and past work experience. Debbie is half time internal communication specialist with Statewide (does newsletter for Statewide employees), and half time external for HR staff. She is redoing the Statewide benefits website and her goal is to have it done by July 1. She also advises HR on their communications. Debbie wasn’t sure how she could help us. Barb stated that just having Debbie a member of our group would allow her to hear our issues and concerns and that maybe she could voice them to the circles she moves in. Discussion followed on how communication flows through the UA system. Maya stated there are many types of information. Some information is advisory. Concern was voiced for the bombardment of e-mails. No one filters through any information going out. Information is being done by region, location, but not by type. No one knows the chain of command for information going out. The duplication of information may be slowing us down as an institution (example seven e-mails on propane leak on West Ridge versus UAS using old HR forms and not knowing it). It was mentioned that 90% of the time that information in the Cornerstone is information that is out late. Discussion followed on MyUA Portal and what impact it will

have on information flow. The portal is going live the middle of this month, but everyone thinks Statewide will go live first, versus UAF. It was thought that the issue was “what we communicate” and “how.” Debbie reported that UA Statewide is in the interviewing process for hiring a training director, whose duties would be to improve overall training of staff. Maya mentioned a company that sends out a weekly e-mail/newsletter that is done in sections for staff to keep everyone updated, instead of sending each bit of information as a separate e-mail. This might be an efficiency that coul

b) Unit constituent e-mail lists.

We are beginning the task of putting together updated constituent e-mail lists for all SC reps. We are exploring the options to gather this information. We would like to give all reps an updated constituent list every year.

5) Meeting adjourned at 12:52

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Staff Council Meeting #170/**Attachment #3**  
UAF Staff Council #170 – Wednesday, 19 April 2006

Staff Appreciation Day Committee Report:

Raffle tickets for the Carolyn Sampson Memorial Endowed fund Scholarship have been distributed to all

Noon-2:00 p.m.