

MINUTES

**UAF Staff Council Meeting # 191
Wednesday, 17 September 2008
8:45-11 a.m.
Wood Center Carol Brown Ballroom**

Audio Conference information: 1-800-893-8850, Participant PIN: 8244236; Chair PIN: 8244640 (only the chair or meeting convener uses this pin#).

1. CALL TO ORDER AND ROLL CALL

PRESENT

Liz Recchia
Holly Royce
Katrina Paul
Arlot Hall
Donna Resnick
Kathy Petersen
Sharon Corbett for Maria Russell
Jennifer Miller
Joanna Cruzan
Steve Estes
Julie Carpenter
Nici Murawsky
Juella Sparks
Brad Havel
Leah Glasscock-Sanders
Carol Shafford
Dee Daniels

ABSENT

Jacqueline Alleyne-McCants
Mary Sue Dates
Paula Long
Anne Marie Nacke
Kathy Bertram
John Rutherford
Amanda Wall

EXCUSED ABSENCE

Jill Dewey Davidson
Glyn Komkai
Ashley Munro
Gary Newman
Maria Russell
Barbara Oleson
Pam Twitchell

OFFICERS PRESENT

Juella Sparks
Martin Klein

GUEST

Brian Rogers, Interim Chancellor, via audio-conference

OTHERS

Lynette Washington

- A. Adopted Staff Council #191 Agenda as modified, Wednesday, 17 September 2008.
- B. Approved Staff Council Minutes #189 as amended, Friday, 23 May 2008.

2. OFFICER REPORTS

- A. Juella Sparks, President, Staff Council,

5. PUBLIC COMMENT

No Public comment.

ACTION

6. UNFINISHED BUSINESS

- A. UAF Staff Council Fall 2009-Spring 2010 proposed/projected meeting schedule and draft motions related to the calendars.

Juella Sparks called for discussion on the proposed Fall 2009-Spring 2010. Council members discussed the 3 calendars and agreed unanimously to approve the all Wednesday meeting calendar. Juella Sparks called for the motion. The UAF Staff Council passed the motion at its Wednesday, 17 September 2008, Staff Council meeting #191. The calendar is attached as an email document.

- B. Update Educational Leave and Release time – Juella Sparks

Juella Sparks informed Council members that the document is still in draft form and that there hasn't been a new draft from the Business Council since mid-summer.

- C. Update on Staff Training Opportunities – Juella Sparks.

Juella Sparks reported to Council members that a 17 course supervisory training program is to be launched in early October. Juella stated that she is part of the committee's working group. Juella stated that the goal of the program is to have new supervisors complete 6 core classes within the first 6-months and that there will be incentives for individuals to complete the training within a 12-month period. Juella Sparks stated that the program description is in the process of being

2009 and that Ann would like to see the number of participants go up within the next three months.

D. Update on Cooperative Extension Service's department (CES) being moved from Unit 2/CRCD to Unit 9/Chancellor's Unit, Katrina Paul.

Katrina Paul reported to the Council that the CES department move from Unit 2 to Unit 9 will increase the number staff under unit 9 by 51 staff members. Katrina Paul stated that currently Unit 9 has 2 vacancies and recommended that Kayt Sunwood be appointed to fill one of the

INFORMATION

7. NEW BUSINESS

- A. Discussion and review of the Elections, Membership, and Rules committee's history and the election process, Katrina Paul and Lynette Washington. The UAF Staff Council Bylaws and Constitution.

Katrina Paul reported to the Council that the current Bylaws edition that the EMR group is working on is dated 2/13 /04. The current Constitution edition is dated 10/15/93. Katrina Paul informed the Council that the EMR committee is working on revising the Constitution, but was not ready to bring it to the Staff Council for a vote. Katrina Paul stated that the committee is looking in to how to appoint staff to external committees and issues about what is a quorum. Katrina Paul stated that the EMR group is comparing UAA and UAS Staff Council election processes with the UAF Staff Council's election process. Katrina pointed out that the Bylaws and Constitution contradict each other, such as different versions say different things about how chairs are to be appointed. Katrina Paul encouraged Council members to let her know about any errors found. She stated that any input would be appreciated. Carol Shafford commented that it is important to take the time to read and write our comments with great care. Juella Sparks commented that the election process needs to be better outlined as well as how membership is determined.

Bard Havel is working to help make the election an online process. Carol Shafford is concerned about current reps not attending to represent their units. Juella Sparks talked about improving the communication process campus-wide. Katrina Paul asked Council members to send comments about moving to an election system similar to UAA and UAS. Katrina plans to put together a list of concerns about the election, membership, and attendance prior to the October meeting. Katrina suggested having a sign-in sheet available at Council meetings. Martin Klien commented that the changes to do with the Bylaws and Constitution will not be changed by this year's election time. Brad Havel commented that the overall process may change significantly.

- C. Discuss External Committee Assignments.

Juella Sparks stated that the external committee member assignment table was attached to help keep better track of staff membership slots on external committees, find out when appointments change, and to find out who is in charge of making appointments on the various committees. Katrina Paul relayed information about membership on the subcommittee on Parking and Circulation and the Student Recreation Center Board. Katrina stated that she currently serves on the SRCB, but that the position needs to be formally filled. Carol Shafford volunteered to serve and was appointed to fill the staff slot available on the SRCB. Juella Sparks will send Carol a letter of appointment and contact Brandon Meston, ASUAF President.

Juella Sparks informed the Council about the staff vacancy on the TAB. Brad Havel and Gary Newman had submitted their interest to serve on the TAB to the Administrative committee. Brad Havel shared his interest in serving on the board. It was noted that Gary Newman currently serves on 3 committees. A motion was made to appoint Brad Havel to the TAB, seconded, and unanimously approved.

Juella Sparks informed Council members about the staff slot available on the Bunnell House Advisory committee. Holly Royce expressed interest.

Juella Sparks called for the motion after discussion; after a brief discussion the Council passed the motion unanimously.

The UAF Staff Council passed the following motion at its Wednesday, 17 September 2008 Staff Council meeting #191.

MOTION: (passed unanimously) Staff Calendar Year 2009:

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Juella Sparks reported that the committee has not met.

- E. *TAB Committee Report – Gary Newman, for more details about the TAB committee access URL: <http://www.alaska.edu/uaf/tab/index.xml> .

The report was attached to the agenda.

- F. *Provost Budget and Planning Committee - Gary Newman.

The report was attached to the agenda.

- G. Student Recreation Committee Board (SRCB) – Katrina Paul.

Katrina Paul reported that there are new bylaws and new reps for the committee.

- H. Staff Health Care Committee – Barbara Oleson.

No report available.

- I. Child Care Task Force – Juella Sparks.

Juella Sparks reported that the Chancellor is working on putting together a family friendly task force and prefers it not to be an all woman committee. Juella stated that she will ask for a UAF Staff Council slot on the committee. Juella will ask the Chancellor to consider a position for Holly Royce on the committee.