

Revised 5/6/09

Constitution of the University of Alaska Fairbanks Staff Council

Article 1. Name and Purpose

A. The name of this organization shall be University of Alaska Fairbanks Staff Council.

B. Authorized by the Board of Regents Policy 03.01.01 to represent both APT and Classified

of the University of Alaska Fairbanks in its entirety, the organization formed by this

PRESIDENT-EMERITUS/EMERITA.

- B. The Vice-President shall become President in the event that the office of President is vacated.**
- C. The President and Vice-President shall be elected from the current council and staff at large by the representatives.**
- D. The President and Vice-President represent UAF Staff Council on the UAF Governance**

~~Amendment(s) to the Constitution require a majority and two-thirds vote of all~~

representatives present. The proposed amendment(s) shall be subject to a final vote at the next scheduled meeting. The vote will be by roll call.

- D. All amendment(s) to the Constitution approved by the UAF Staff Council shall be forwarded to the UAF Chancellor for approval or veto.

~~THE PARLIAMENTARY AUTHORITY SHALL BE FROM ROBERT'S RULES OF ORDER NEWLY~~

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Bylaws of the University of Alaska Fairbanks Staff Council

Section 1. Preamble

The UAF Staff Council is a representative organization for all non-exempt and exempt LPT AND

UNITS.

- E. TO PROVIDE A MEANS OF COMMUNICATION TO AND FROM THE ADMINISTRATION, FACULTY, STUDENTS, ALUMNI, THE GOVERNMENT OF THE STATE, AND THE PUBLIC.
- F. TO PARTICIPATE IN PERIODIC REVIEWS BY THE UNIVERSITY OF ALASKA FAIRBANKS INTO ITS PURPOSES, MISSIONS, PLANNING, GOALS AND OBJECTIVES, AND MAKE RECOMMENDATIONS TO THE

CHANCELLOR.

- G. TO REVIEW AND COMMENT ON THE ANNUAL BUDGET REQUEST OF THE UNIVERSITY OF ALASKA FAIRBANKS BEFORE FINAL APPROVAL.

Section 3. [ARTICLE IV.] Membership

A. Representation

- I. THE UAF STAFF COUNCIL OF THE UNIVERSITY OF ALASKA FAIRBANKS SHALL BE COMPOSED OF REPRESENTATIVE MEMBERS OF THE CLASSIFIED AND NON-CLASSIFIED CONSTITUENTS WHO SHALL BE ELECTED FOR TWO YEAR STAGGERED TERMS BY PERMANENT FULL-TIME AND PERMANENT PART-TIME NON-FACULTY, NON-STUDENT EMPLOYEES. UNIVERSITY EMPLOYEES WHO HOLD EXECUTIVE APPOINTMENT SHALL BE EXCLUDED FROM REPRESENTATION BY THE UAF STAFF COUNCIL.
- II. UNITS WILL BE DEFINED GIVING DUE CONSIDERATION FOR EQUITABLE REPRESENTATION ACCORDING TO A COMBINATION OF GEOGRAPHIC

- I. The Elections, Membership, and Rules Committee shall be responsible for conducting elections.
- II. The elections for representatives and alternates shall adhere to the following time frame:
 - a. ELECTIONS WILL BE CONDUCTED IN THE FALL. THE VOTING TIME FRAME WILL BE A MINIMUM OF 30 DAYS.
 - b. THE ELECTION RESULTS WILL BE REPORTED DURING THE DECEMBER MEETING.
 - c. January 1 newly elected representatives take office.
- III. Elections for President and Vice-President shall be conducted as follows:

announced in the regular meeting in March for the election to be held in May.

- b. Suggestions for possible candidates should [all] be presented to the Elections,

- b. Serve as [chairperson] MEMBER of the Administrative Committee.
- c. Serve on the UAF Governance Coordinating Committee.
- d. Serve on the System Governance Council [or appoint a designee].
- e. Attend and report Staff Council issues to Faculty Senate.
- f. Meet with the Chancellor.
- g. Appoint ad hoc committees.
- h. Provide leadership in issues of concern to UAF staff.

which the President participates.

- j. Serve as representative on Staff Alliance.
- k. Confirm appointments to external committees.

II. Term of office shall be for one year, beginning June 1 and ending May 31.

B. VICE-PRESIDENT [President-Elect]

- I. The duties of the Vice-President shall be to:
 - a. Serve as chairperson of the Administrative Committee.

H. THE TERM OF OFFICE SHALL BE [UNTIL THE CURRENT PRESIDENT

COMPLETES THEIR TERM OF OFFICE. THE PRESIDENT-EMERTIUS/EMERITA OFFICER POSITION MAY BE VACATED FOR A REPRESENTATIVE OR ALTERNATE POSITION ON STAFF COUNCIL IF THE EXISTING PRESIDENT.

EMERTIUS/EMERTIA IS ELECTED TO REPRESENT THEIR UNIT. THE OFFICE MAY ALSO BE VACATED UPON AN APPROVAL VOTE OF THE PRESIDENT,

Section 5. Committees [Article VI. Committees]

A. PERMANENT [Standing] Committees

- I. The PERMANENT [Standing] Committees shall be:
 - a. Administrative Committee
 - b. Elections, Membership, and Rules Committee
 - c. Staff Affairs Committee
 - d. Rural Affairs Committee
 - e. University Advocacy

2. Determine the unit designations and maintain a membership list

3. Determine the unit designations and maintain a membership list

the body.

5. Review unit designations and generate petitions for unit designation changes as required.
6. Accept petitions for proposed changes to unit designations from constituents.

1. Oversee the general welfare of the UAF community not residing on the Fairbanks campus.

COLLEGE OF RURAL AND COMMUNITY DEVELOPMENT mission
statement of the University of Alaska Fairbanks

~~THE PRESIDENT WILL CONFIRM THE APPOINTMENT OF THE SUCCESSOR~~

CANDIDATE.

e. THE SUCCESSFUL CANDIDATE WILL REPORT TO STAFF COUNCIL THE STATUS OF THE EXTERNAL COMMITTEE DURING REGULAR STAFF COUNCIL MEETINGS.

B. THE CHAIRPERSONS FOR EACH PERMANENT COMMITTEE SHALL BE INDIVIDUALLY EMPOWERED TO ACT ON BEHALF OF THEIR COMMITTEE TO STAFF COUNCIL. ~~THEY ARE NOT EMPOWERED TO PRESENT AN OFFICIAL UAF STAFF~~

COUNCIL POSITION STATEMENT WITHOUT THE APPROVAL OF THE UAF STAFF COUNCIL.

Section 6. Amendments [Article X. Amendments]

A. Amendments to the bylaws must be proposed in writing by members of Staff Council at an [Administrative Committee] ELECTIONS, MEMBERSHIP, AND RULES COMMITTEE or Staff Council meeting.

B. ELECTIONS, MEMBERSHIP, AND RULES COMMITTEE WILL VERIFY THE PROPOSED

Section 8. [Article XI] Veto Powers

A. Actions taken by the UAF Staff Council pertaining to University policy, procedures and regulations will be forwarded to the Chancellor for approval.

B. An action of the UAF Staff Council will be considered approved if the Chancellor fails to respond

to that action within 45 days of receipt of the action by the Chancellor.

C. The Chancellor may veto an entire UAF Staff Council action or veto or change only a portion thereof, provided that the change does not effectively contravene or nullify the purpose or principle involved in the main action.

Section 9. [Article XII.] APPEAL

A. ANY ACTION OF THE UAF STAFF COUNCIL REFERRED TO THE CHANCELLOR AND VETOED WITHIN THE 45-DAY PERIOD FOR REVIEW MAY BE APPEALED BY TWO THIRDS MAJORITY VETO OVERRIDE VOTE OF A QUORUM AT THE NEXT REGULARLY SCHEDULED OR SPECIAL MEETING OF THE UAF STAFF COUNCIL FOLLOWING NOTICE OF THE VETO.

B. THE APPEAL PROCESS SHALL BEGIN WITH THE SYSTEM GOVERNANCE COUNCIL AND PROCEED TO THE PRESIDENT OF THE UNIVERSITY. IF THE PRESIDENT SUSTAINS THE CHANCELLOR'S VETO, THE ACTION MAY BE APPEALED TO THE BOARD OF REGENTS FOR FINAL DISPOSITION.

SECTION 10. RECALL AND REFERENDUM

A. ANY REPRESENTATIVE MAY BE RECALLED BY THE UNIT FROM WHICH THE REPRESENTATIVE WAS CHOSEN. SUCH A RECALL MUST BE FILED WITHIN