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FOR MORE INFORMATION, CONTACT:

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312 Signers' Hall
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AGENDA

UAF STAFF COUNCIL MEETING #107
Friday, April 2, 1999
8:30 - 10:05 a.m.
Wood Center Ballroom

This training session will focus on how to deal with less than acceptable performance/discipline. Some of the issues that will be touched on include productivity, misconduct, sexual harassment, drug and alcohol problems, ADA, etc.

April 27 - 3:00 p.m., Interviewer Strategies: Finding the Best-Fit Employee, Wood Center Conference Room C

Instructor: Todd Wheeler, Career Services

Finding the "right" employee can often be a difficult process. Ideas will be presented and discussed

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UNIT 13 - Library

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ATTACHMENT 107/4
UAF STAFF COUNCIL #107
APRIL 2, 1999

MAKE STUDENTS COUNT AWARD - President Mark Hamilton is pleased to announce the first annual "Make Students Count" Award for outstanding service to students. President Hamilton will present this award during the June 3-4, 1999 Board of Regents meeting in Fairbanks.

Nomination Criteria: All full-time classified and APT staff employed by the University of Alaska anywhere in the university system are eligible to apply. Please complete the form and submit it together with a letter of nomination containing the service provided to students and three letters of endorsement from those who most closely have knowledge of the contribution made by the applicant/nominee.

Please submit nomination packets to the UAF Governance Office, 312 Signers Hall by 5:00 p.m., Thursday, April 15.

The nomination form is located on the web at:
<http://gov.alaska.edu/staff/projects/Students-Count.nom-form.pdf>

ATTACHMENT 107/5
UAF STAFF COUNCIL #107
APRIL 2, 1999

APRIL MEETING SCHEDULE

April 2 - 8:30 a.m., Staff Council, Wood Center Ballroom

April 5 - 11:00 a.m., Rural Affairs, Wood Center Conference Room A

April 6 - 3:30 p.m., Picnic, Chancellor's Conference Room

April 8 - 10:00 a.m., How to Keep Employee Performance Issues from Affecting Your Performance, Wood Center Conference Room C

April 22 & 23 - Board of Regents, Juneau

April 27 - 3:00 p.m. Interviewer Strategies: Finding the Best-Fit Employee, Wood Center Conference Room C