

MINUTES  
UAF STAFF COUNCIL MEETING #96  
Wednesday, February 4, 1998  
Wood Center Ballroom

I Paula Long called the meeting to order at 8:35 a.m.

MEMBERS PRESENT:

Anderson, L.  
Bender, L.  
Candler, R.  
Christensen, S.  
Comstock, S.  
Downes, I.  
Duvlea, P.  
Enochs, K.  
Frey, B.  
Hazelton, G.  
Kocer, S.  
Leavy, D.

MEMBERS ABSENT:

Findlay, G.  
Gieck, B.  
Murawsky, N.  
Segla, D.  
White, P.

OTHERS PRESENT:

Foley, D.  
Martinez, R.  
Mosca, K.  
Nuss, S.  
Poole, J.

The report is presently being finalized and will be sent to President Komisar. The President will develop a process of obtaining comments from the public councils. The report will be presented to the Regents in February and will be addressed at the April meeting.

Representative Scholle asked if there are any topics that can be brought to the legislators attention when the staff are lobbying in Juneau later this month. Dean Gabrielli stated that there is not enough of an understanding regarding the educational challenges that the extended sites face. The greater the educational challenge, the greater the cost.

### III Vice Chancellor for Administrative Services Remarks - M. Rice

Retirement Incentive Program - Sixty-two people will be participating in the program. Savings will be slightly under \$700,000/year with full replacement. The cost to UAF will be \$700,000 for each of the next three years. If no positions are replaced, than the savings would be \$2.5 million. A sensitivity analysis was conducted. The savings per individual is less than in the past and returns are diminishing.

Fiscal Outlook for Next Year - Tuition is down about \$170,000. However, there is a significant increase in freshman and transfer students. This is critical because of the record number of graduates last year. Salary increases for next year are not yet known, but it is estimated at \$2 - 2.8 million. PERS will increase a minimum of 1%. The International Arctic Research building will be brought on line, which will cost \$800,000 to operate. Strategies for enrollment have to be a permanent component of the budget. There will be a \$2 million shortfall if we receive the funding level proposed by the Governor. If we receive status quo on the funding level, the shortfall will be \$3.7 million.

Representative Scholle asked what the plan is for the worse case scenario. Vice Chancellor Rice responded that there are always contingencies, but there are no easy answers. One contingency would be not to replace any of the RIP participants or only replace the highest priority positions, as well as reduction of services. The fat has already been cut out of the University budget.

Representatives asked what steps are being taken to replace the Vice Chancellor. Chancellor Wadlow responded to this question. No announcements have been made as to the options that may be considered for the Vice Chancellor's replacement. The Chancellor will be speaking with the directors from Administrative Services for their input.

### IV Chancellor's Remarks - J. Wadlow

Master Planning Process - The 1991 Master Plan needs to be updated. A proposal was distributed electronically and input has been requested. Carter Howald, University architect, and Deb Wells in charge of space planning, is chairing this committee. A permanent subcommittee on the trails has been proposed. This committee will address winter usage for skiing, as well as other trail usage. The Chancellor asked for input by February 15 on the Master Plan.

Chancellor's Workshop - Two day-long workshops will include governance leaders, deans, and directors will take place February 10 and 11. Items on the agenda include the redesign of the extended sites, progress and success of the Strategic Plan, accreditation issues, systemwide outcomes assessment, recruiting and retention, Alaska student loan, and the budget. Strategies will be announced after the workshops so that input can be gathered from the participants. John Craven and Paul Reichardt will provide an update from the systemwide committee for University allocation. Legislative strategies, matching funds, and input for supervisory training topics will also be on the agenda.

Hutchison Career Center - The Chamber passed a resolution in support on the expansion of Hutchison. This is a joint project with the school district.

Top of the World Tournament - There has been a growing awareness of the tournament and this was evident at the

national meeting of NCAA.

An article advertising strawberries at Tacks credited the University agriculture experiment station for the development of the strawberries. Chancellor Wadlow stated that this form of positive press is beneficial to UAF.

Certificate of Appreciation - Chancellor Wadlow presented the following certificate of appreciation to Darlette Powell from Space Grant. Certificate of appreciation presented to Darlette Powell for exceptional dedication to training staff supervisors. Darlette volunteered to chair the Training Committee and spearheaded the development of the staff supervisors training program. She has been the solid rock on which this program is anchored. This program is not part of her normal duties and yet it has yielded better, more qualified supervisors at the University of Alaska Fairbanks. All employees join in thanking Darlette for her efforts.

V Governance Reports

A. Faculty Senate - M. Schatz

Madeline Schatz commended Marie Scholle on her lobbying efforts. Lack of faculty representation on the Board of Regents presidential selection committee is a major issue of the Faculty Alliance and they will be meeting with the Board of Regents regarding this issue. The Alliance will also address what qualities they would like to see in the next system president. One item recommended is a president which has a vision for the University. If you have any recommendation contact Madeline Schatz at ffmfs@uaf.edu via e-mail.

Program Changes - President Craven is very concerned that program changes are adequately communicated to students prior to their graduation audit.

Certificate and AAS Program in Microcomputer Support Specialist - The Senate will be addressing these two items at their February meeting. Information is available on the Senate agenda or in the Governance Office.

Parking Audit - Representative Scholle spoke with Ben Schilling and the audit has not been finalized. It now looks like the report will be out in April. The delay was not well received. Representatives asked what they can do to get information from the parking audit sooner. Representative Christensen stated that the audit was not a financial audit, but a procedural audit. Marie Scholle stated that she would go back to Ben Schilling and find out what type of audit was done and if there was no financial accounting, then this will be requested.

Governance Lobbying Efforts - Faculty, staff and students will be formulating a common legislative strategy and lobbying for University support mid-February prior to the Board of Regents meeting. Representative Scholle wrote a letter to the editor regarding support for the University and encouraged Staff Council representatives to do the same.

Support Cards - Cards are coming in from the rural sites. This campaign has had an effect on legislators and the Governor's Office. Cards and bumper stickers are available in the Governance Office. Also, it is very important for all staff, faculty, and students send POMs or letters to all the legislators regarding support for the University.

D. Alumni Association - J. Poole

Legislative Lobbying - The resolution regarding support for the University budget has been sent to the legislature. A copy was also included as an insert in their newsletter with a copy of a Public Opinion Message (POM) form. Alumni Association will be hosting a reception at Senator Gayle Phillips' chambers for UAF graduates, Board of Regents, various chancellors, and administration.

Chamber of Commerce - Jake Poole spoke with Regent Kelly regarding the Chamber and Alumni's lobbying strategies in Juneau. A consolidated front will be presented in Juneau and full funding for the University will be a top priority. The University Outreach Working Group has developed a video regarding the partnership between the University and the communities it serves.

Alumni will be working on characteristics they would like to see in the next system president. Two major points are a strong, visible leader. Send recommendations to fyalum@uaf.edu.

Graduation Party - Alumni will be working with ASUAF on a graduation party.

Rural Sites - Alumni is trying to establish/revitalize an interest from the rural sites regarding alumni involvement. Contact the Alumni Association at fyalum@uaf.edu for more information.

VI President's Report - P. Long

Meeting with Chancellor - The Chancellor is in the process of forming a review committee to investigate sexual harassment. There is a good cross section of gender and race on the committee.

Presidential Search - Concerns were expressed at the last Staff Affairs meeting regarding the cost of the presidential search, as well as lack of staff on the search committee. President Long asked Staff Affairs to outline the qualities they would like to see in the next University president. There is a web site for the presidential search on the Board of Regents web page and President Long encouraged everyone to provide input on qualities for the next University president.

Picnic Committee - The makeup of the committee has been revamped and the new formulation has been very positive. The committee has been expanded and chaired by Irene Downes. The committee is gathering prizes for the scholarship raffle and door prizes for the picnic, as well as planning the annual

staff picnic. Mark your calendar for Friday, May 29 for the staff picnic.

President-Elect - Bev Frey will be stepping up to be President of Staff Council in June and there will be a need for a new president-elect. President Long encouraged everyone to think about running for president-elect and stated that the position is very rewarding. If you are interested in serving as president-elect, contact Paula Long at fnpj1@uaf.edu or the Governance Office at fystaff@uaf.edu.

Union/Labor Relations - President Long spoke with the Chancellor regarding a question and answer session with the union and labor relations. Upon further contact with Jim Johnsen in Labor Relations, this cannot be done unless it is at lunch, or before or after work. It cannot be done during working hours. Representatives stated that it is very important that we have information disseminated. Staff should meet with the union and labor relations and become informed on the issues. A suggestion was made to have an open forum, such as a brown bag question and answer period. The meetings will be audio conferenced for rural sites. This item was sent to Staff Affairs.

Sweatshirts and T-shirts - "I support the University and I vote" are still available. President Long encouraged everyone to purchase them and show their support for the University.

Chancellor's Workshop - If you have any items that you would like brought up, contact President-elect Frey at beverly@gi.alaska.edu or President Long at fnpj1@uaf.edu.

Board of Regents Meeting - President Long will be lobbying in Juneau later this month and will be attending the Board of Regents meeting.

Usibelli Awards - Provost Keating asked for the name of a staff member to serve on the committee. Darlette Powell, Pam Twitchell, and Bev Frey have all volunteered to serve on the committee.

VII The Council took a five minute break.

VIII Committee Reports

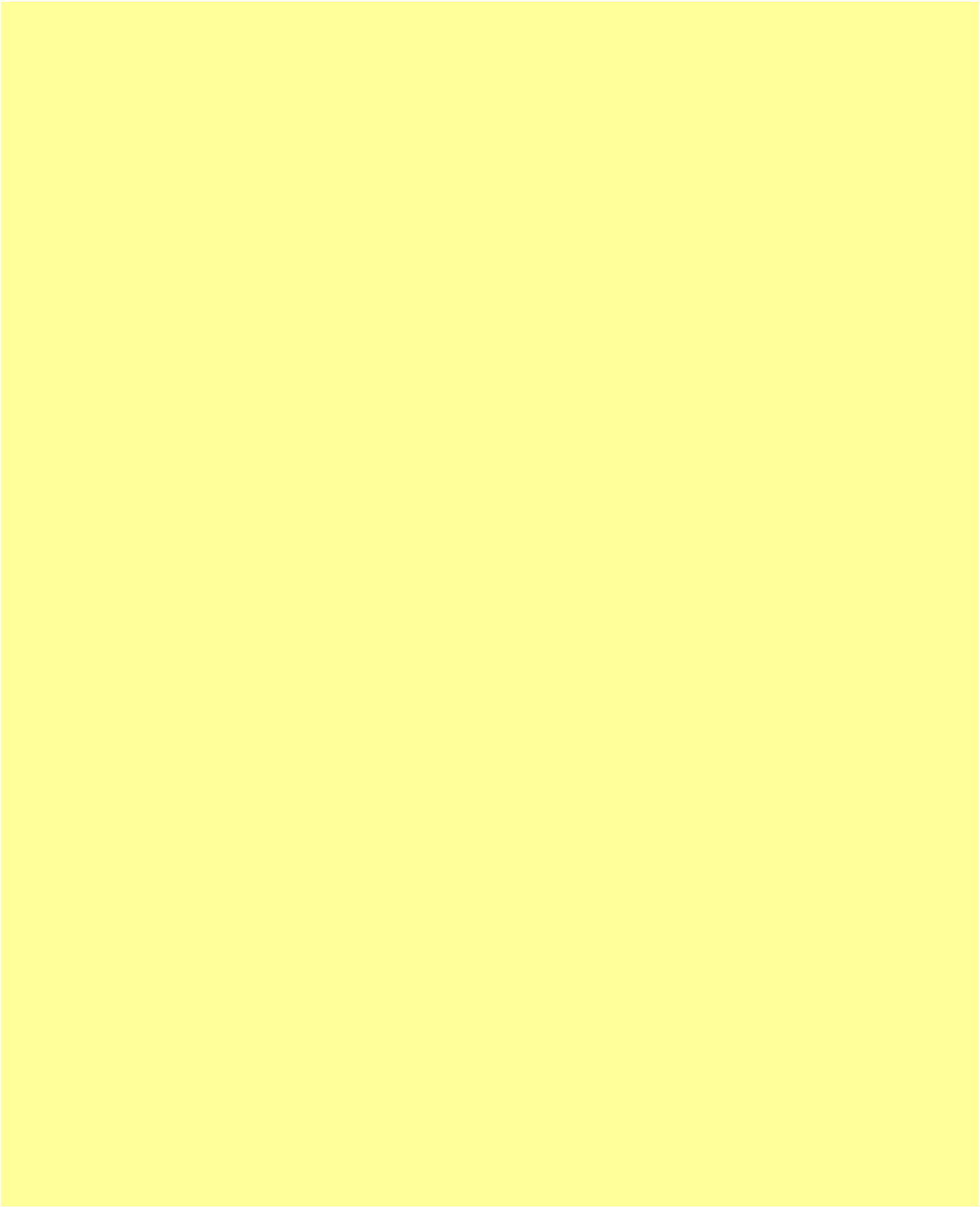
A. Rural Affairs - B. Oleson.

The committee is continuing to brainstorm on how to keep all the rural membership informed since there is only one representative and one alternate now. Representative Oleson thanked the Governance Office for including information on the audio conference training schedule on the Staff Council supervisory training schedule.

B. Staff Affairs - S. Kocer

Stephanie Kocer was selected as co-chair. Stephanie is also a member of the Ad Hoc Committee on Banner and will keep Staff Affairs informed on the Ad Hoc Banner Committee findings. Helen Connor from Purchasing is chairing the Ad Hoc Committee. The Ad Hoc Banner

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Committee. There is nothing in the bylaws or constitution that precludes him from serving on the committee. After a brief discussion a motion was made and seconded. The vote was unanimous.

MOTION PASSED (unanimous)

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The UAF Staff Council moves to confirm the following committees membership.

EFFECTIVE:                   Immediately

ADMINISTRATIVE COMMITTEE

Irene Downes  
Bev Frey  
Stephanie Kocer  
\*Paula Long  
Barb Oleson  
Darlette Powell  
Marie Scholle  
Nici Murawsky

RURAL AFFAIRS

Dixie Emery  
Philip Fyfe  
Paula Long  
Dee Potts  
\*Barb Oleson  
Crystal Wilson

ELECTIONS, MEMBERSHIP & RULES

Penny Bales  
Patty Duvlea  
Rob Gieck  
Marty Thomas  
Patty White

STAFF AFFAIRS

Lydia Anderson  
Laura Bender  
Paula Carroll  
Karen Enochs  
Linda Harris  
Gabrielle Hazelton  
\*Stephanie Kocer  
Diane Leavy  
Priscilla Magee  
\*Nici Murawsky

INFORMATION COORDINATING

Irene Downes  
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February 20, 9:00 a.m., Staff Training, Chancellor's  
Conference Room

February 23, 9:00 a.m., Administrative Committee, Wood  
Center Conference Room A

March 2, 11:00 a.m., Rural Affairs, Wood Center  
Conference Room A

March 4, 8:30 a.m., Staff Council, Wood Center

March 5, Picnic Committee, 122 Natural Science Facility

XII The meeting was adjourned at 11:14 a.m.

Tapes of this Staff Council meeting are in the Governance  
Office, 312 Signers' Hall, if anyone wishes to listen to the  
complete tapes.

Submitted by Kathy Mosca, Staff Council Secretary.