

MINUTES
UAF STAFF COUNCIL MEETING #111
Friday, October 8, 1999
Wood Center Ballroom

I Irene Downes called the meeting to order at 8:36 a.m.

MEMBERS PRESENT:

Anderson, L.
Baergen, A.
Bender, L.
Candler, R.
Comstock, S.
DeKerlegand, D.
Downes, I.
Gieck, R.
Hazelton, G.
Parzick, J.
Powell, D.
Scholle, M.
Simmons, H.
Sowell, P. (for P. Duvlea)
York, R.

MEMBERS ABSENT:

Barnebey, T.
Borjon, T.
Dufseth, K.
Enochs, K.
Heineken, H.
Martyn, P.
McClellan, L.
Murawsky, N.
Rogers, P.
Rounds, P.
White, P.
Wilson, K.

OTHERS PRESENT:

Chapman, C.
Hagen, D.
Hardenbrook, J.
Humphrey, M.
Lind, M.
Mosca, K.
Poole, J.
Williams, F.

B. The minutes to meeting #110 (September 15, 1999) were approved with a point of clarification that ARAMARK was losing money on the pub and some changes were made.

C. The agenda was adopted as distributed via e-mail.

II Committee Reports

A. Rural Affairs - H. Simmons

Eleven members attended the last meeting and the committee has focused their efforts on a combined College of Rural Alaska catalog, which was passed around for representatives to view. The catalog encompasses 7 campuses and 155 villages. The committee will be working on ways to improve the next catalog. Representative Simmons asked for more membership on the committee and asked for recommendations for areas to focus on. The committee will be meeting on the following dates: November 1, December 1, February 1, March 1, April 3, and May 1 at 11:00 a.m. If you are interested in serving on this committee, contact the Governance Office at fystaff@uaf.edu.

B. Staff Affairs - L. Anderson

Meet on September 21 and addressed goals for the coming year, red line salaries, career ladders, paid time off, and the compensation schedule. The committee decided against subcommittees and will focus on one issue at a time. Janet Jacobs, Executive Director of Statewide Human Resources will speak at the October 21 meeting at 9:00 a.m., and the committee will narrow down their focus. Representative Anderson summarized the list of issues to address for Janet Jacobs. Representatives were encouraged to attend the meeting.

An ice cream social will take place after the meeting. Representatives were encouraged to participate and encourage their constituents to stop by and fill out the survey regarding Staff Council.

C. Staff Training - A. Baergen

Staff Training met on September 22 and firmed up the fall supervisory training schedule. Don Foley will be presenting with Paul Eaglin at the training session on December 2 - Legal Liabilities. Human Resources will be offering several brown bag training sessions this fall. Fourteen people completed their training requirement of ten hours per year. Letters will be going out shortly. Fifty people attended the training session - How to

Deal with Difficult People.

Carolyn Chapman, director of UAF Human Resources just returned from Dillingham, where she conducted training at the Bristol Bay Campus. Team Leadership and team building was one of the topics for training at Bristol Bay and this was very successful. Carolyn Chapman will be visiting the other rural sites this semester. Representative Simmons stated that Rural Affairs Committee can assist will the visit to rural sites.

The fall training schedule is located on the web at:
<http://www.uaf.edu/uafgoQ> at:

stated that members from ARAMARK were up looking at the food service aspect and how it can be approved. The quality of food at the snack bar has improved a great deal and representatives were encouraged to check it out.

I. Ad Hoc Committee on Parking - P. Sowell

The committee meet last week and addressed what they will be focusing their efforts on. The committee wants to know what is being charged to parking. Thom Wylie-Gruenig is the new chair of the committee. The committee is asking for a student, faculty, and alumni to serve on the committee. The committee will be looking at the fee and is this fee subsidizing other units budgets. Who is in charge of what is being charged to the parking account, etc. The committee will be receiving a copy of the procedural audit which was done last year. The committee will be asking for an accounting audit, also. A recommendation was made to get information from UAA and make a comparison. There is a large disparity between the fees charged at UAF, UAA, and UAS. Carolyn Chapman recommended that Yvonne McHenry from UAF Human Resources serve on the committee. This semester Human Resources has had a difficult time receiving the parking deduction forms from the Business Office.

Parking complaints should be forwarded to Linda Ilgenfritz at fnlei@uaf.edu. Linda is the staff member on the Parking Advisory Board.

J. Ad Hoc Calendar Committee - K. Mosca

The UAF Staff Council is soliciting photographs for the 2000 Staff Council calendar. If you have any outstanding photographs that you would like to share with the University community, send them to the Staff Council, Governance Office. The deadline for slides is Wednesday, October 20 at 5:00 p.m.

III Other Business

A. Motion to approve FY01 Meeting Calendar

Discussion took place on Friday meetings and the low turn out. Rural representatives stated that the Friday meetings are convenient for travel rather than mid week. The Calendar Committee needs the meeting dates for inclusion in the 2000 Staff Council calendar. The motion was made and seconded. The vote was unanimous to approve the 2000-2001 meeting calendar.

MOTION PASSED (unanimous)

The UAF Staff Council moves to approve the FY01 meeting calendar as follows:

MTG.#	DATE	DAY	LOCATION
119	September 13, 2000	Wednesday	Wood Center Ballroom
120	*October 6, 2000	Friday	Wood Center Ballroom
121	November 8, 2000	Wednesday	Wood Center Ballroom
122	*December 8, 2000	Friday	Wood Center Ballroom
123	February 7, 2001	Wednesday	Wood Center Ballroom
124	*March 2, 2001	Friday	Wood Center Ballroom
125	April 4, 2001	Wednesday	Wood Center Ballroom
126	*May 9, 2001	Wednesday	Wood Center Ballroom
127	June 1, 2001	Friday	Wood Center Ballroom

*Face-to-face meetings

EFFECTIVE: Immediately

RATIONALE: The Ad Hoc Calendar Committee will need all the meeting dates for 2000 to be incorporated in the Staff Council calendar. The 2000 will be distributed at the December 3 Staff Council

For more information: www.alaska.edu/benefits

Network of preferred providers has saved the University approximately \$8.9 million. The University will be actively working to expand this network.

VIII Governance Reports

A. Alumni Association - J. Poole

Alumni board of directors will meet next week. After the board meeting, Alumni will be donating \$4,000 to Student Activities.

College Town Dinner - Hosted by the Chamber of Commerce on September 16 was very successful and had a good turn out from UAF. President Hamilton gave a presentation at the dinner.

Alumni Drive is now open. The ceremony on September 28 was well attended. The UAF sign will go up in the spring and it will have the time and temperature on it.

Furniture for Multi-Level Lounge - Funding should be wrapped up by the end of the December and the I31(iti)-31(the)-4ngnen upn upn upn

concern staff has is the lack of communication with administration. Salaries and jobs were not as much an issue as communication. Communication will be a focus for the coming year. There will be an increase in tuition in FY02. President Downes also met with UAF staff located in Anchorage.

In order to further expand community involvement, President Downes recommended that a staff member sit on the Chamber. A motion was made to have a Staff Council member on the Fairbanks Chamber of Commerce. However it was tabled due to lack of quorum.

MOTION TABLED

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The UAF Staff Council moves to have a member on the Fairbanks Chamber of Commerce.

X Announcements

A. The October meeting schedule was distributed for the convenience of representatives.

XI The meeting was adjourned at 11:13 a.m.

Tapes of this Staff Council meeting are available in the Governance Office, 312 Signers' Hall, if anyone wishes to listen to the complete tapes.

Submitted by Kathy Mosca, Staff Council secretary.